

DIA Entrance Conference – additional information required by surveyors

Secure Wi-Fi Access

Current Staff roster for all staff/all departments with titles and phone numbers

Nursing Staff schedule for the last 30 days, note if RN/LPN (clarification of time frame for #15)

List of new hires since last annual survey with title and hire date- add termination date if applies

Schedule and titles/contact hours of yearly training provided CNA's

CPR Policy and list of staff certified for CPR

Admissions since last annual survey (alphabetical order)

CRS list (VA eligibility) of submissions since last survey

Discharges in the last 3 months with destinations, note those who expired on hospice care

Online reports to DIA/pending investigation list since last survey

Any registered sex offenders

List of elopements in the last 4 months

QA sign-in sheets since last annual survey

Resident Council meeting minutes for the past 3 months

Grievance Policy/Grievance Officer

Infection Control contact

Medication Regimen Review policy